



**VOLUNTEER APPLICATION**

Please print legibly

Name:		Birthdate*:	
Address:		City:	Zip:
Primary phone:		Age Group:	
Valid Email:		<input type="checkbox"/> 15* years and under <small>(*our insurance requires anyone under 16yrs to be accompanied by an adult/guardian)</small> <input type="checkbox"/> 16 years old and over	

Primary Volunteer Position (please select only 1)

Our volunteer positions are not mutually exclusive. We encourage everyone be as involved as they want at our rescue. This application gives us a guide to how to best train you to feel comfortable and confident in our organization.

**Cleaning Crew**

Every day we scoop, dust, sweep, feed, and spot clean to help ensure our cats have a safe and healthy living environment

- Wed-Fri afternoon (start ~3PM)
- Sat-Sun morning (start ~11AM)

\* Required training held on Sundays between 12:30-2:30P

**Cat Room Attendant**

Create a positive interaction for our cats through mental and physical enrichment for cats. Assist public in meeting and interacting with cats.

- Wed-Fri (any time during business hours)
- Sat-Sun (any time during business hours)

\* Training provided on first day. Come in during business hours to start.

**Front Desk Help**

Light paperwork. Assist public either via phone or in-person. Assist public in meeting and interacting with cats.

- Wed-Fri (4-7PM)
- Sat-Sun (12-4PM)

\* Training by appointment only. Please email us to set up a day/time.

**Fundraising/Event Assistants**

Assist in planing and implementation of events. Solicit sponsors and donations. Provide coverage for events.

\*"Training" and time-frames are dependent on the event requirements

**Jr Volunteers (15yr and younger)**

Spot clean cat areas. Create positive interactions for our cats through mental and physical enrichment for cats. Outdoor building beautification.

- Wed-Fri (any time during business hours)
- Sat-Sun (any time during business hours)

\* Training provided on first day. Come in during business hours to start.

**Other**

How do you want to help? (Let us know)

*✍*

Other Volunteer Interest(s) (select as many as you want)

- Cleaning Crew
- Cat Room Attendant
- Front Desk Help
- Fundraising/Event Assistants

**You've filled out the form, now what?**

- **Cleaning Crew** - no appt. necessary, come in between 12:30-2:30P on Sunday for training.
- **Jr Volunteers & Cat Room Attendants** - no appt. necessary, come in during our business hours for a brief orientation before you get started for the day.
- **Front Desk** - Appointment required. Email us to set-up a date/time.

I understand that I will be placed in a volunteering position in accordance to the needs of the animals and in relationship to my skill set.

In consideration of NBAR accepting my application, I agree to release and hold harmless NBAR from and against any and all loss, damage, claims, liability, costs, and expenses, of any nature whatsoever, including without limitation attorney's fees and disbursements, arising from or occasional by my participation in NBAR programs. I understand there are certain risks inherent in handling animals and I accept those risks. I understand if an accident or injury should occur, no matter how minor, that I will complete an Injury Report form and seek any necessary medical attention utilizing my own medical insurance.

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*Signature*

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*Date*

NBAR has my permission to use any and all photographs and/or videos taken of me. I understand that all prints, negatives, and graphics files become the sole property of NBAR and may be used without payment or prior notification.

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*Signature*

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*Date*

PARENTAL CONSENT (Required for volunteers under 18 years of age)

I, \_\_\_\_\_, the parent/legal guardian of,

\_\_\_\_\_ consent to his/her participation as a volunteer with NBAR. We acknowledge that the activities that he/she will participate in may include, but are not limited to, the handling of animals. We, on behalf of ourselves and the volunteer, take responsibility for and expressly assume any and all risks associated with the volunteer's participation in NBAR activities and further agree to indemnify the NBAR and hold it harmless for and from any losses it may incur as a result of his/her participation.

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*Signature of parent/guardian*

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*Date*

I agree to the following New Beginnings Animal Rescue (NBAR) Volunteer Code of Conduct:

- I understand that the goal of volunteering is to engage and educate the public on the mission & philosophy of NBAR, and my actions and attitudes should always further this goal. I understand that I can and should always seek guidance if I am ever unclear about the mission, philosophy, or practices of NBAR.
- I agree to conduct myself in an appropriate and professional manner while volunteering for NBAR, following & publicly supporting NBAR philosophies, policies, and practices.
- I understand that NBAR welcomes & relies upon volunteer feedback. If I am ever in disagreement with any philosophy, policy, or practice of NBAR, I agree to use the appropriate, established communication channels to share my concerns or feedback in order to eliminate miscommunication or redundant efforts. The channels are, in order:
  - \* Communicate first with the Volunteer Coordinator, as appropriate.
  - \* If you feel your concern was not addressed at this level, you should then communicate it directly to the President or Vice President.
  - \* Finally, if your concern remains unaddressed, you should bring it to the NBAR Committee.
- I understand that I am responsible for reviewing all the materials given to me at orientations and trainings.
- I know that as an NBAR volunteer, I represent the Rescue, and I promise NOT to engage in any activity - whether physical, verbal, or written - that may cause harm to the reputation of NBAR. I agree to be a role model for the humane treatment of animals at home as well as while working with the animals.
- I agree to accept supervision and support from the NBAR supervisors and understand that they will provide me with feedback to insure my safety or to help me perform my volunteer duties most effectively.
- I understand that NBAR records or discussion regarding previous and new pet owners are to be kept confidential.
- I understand that if I am injured while acting as an unpaid member of the volunteer staff that I am not covered by Michigan state workers' compensation law.
- I understand that if I am bitten or witness a bite, it is my responsibility to report the bite immediately to the senior NBAR volunteer on duty.

I understand that failing to observe the above agreements along with the policies and procedures of New Beginnings Animal Rescue may result in my immediate dismissal from the volunteer program. I take responsibility for and expressly assume any and all risks associated with my participation in NBAR activities and further agree to indemnify New Beginnings Animal Rescue and hold it harmless for and from any claims, actions, losses, or injuries I may incur as a result of my participation.

By signing this agreement, I, \_\_\_\_\_, agree to the New Beginnings Animal Rescue (NBAR) Volunteer Code of Conduct.

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Signature

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Date

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Parent/Guardian Signature

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Date